

ADMISSION POLICY GRADUATE LEVEL

(in addition to CIU Policies [119.011](#) and [106.004](#))

1. Admission Process

- Counseling interview (via phone, Skype/Zoom or on campus) with the opportunity to attend a lecture (only on campus). Written interview summary including admission requirements, study organization, costs, personalized study plan, etc.
- Submission of the application including all relevant documents
- Examination by the Admissions Committee, if applicable
- Written notification of the admission decision

2. CIU-Admission Requirements (excerpt)

- Affirm to be a Christian and agree with CIU's Doctrinal Standard.
- Evidence of the ability to be successful in an academic program. Requirements for individual degree programs are listed under "Specific Requirements" for each degree (see also "Provisional Acceptance").
- Evidence of English proficiency (see the "International Students" section for information about specific requirements).
- Graduate Applicants: Evidence of adequate academic preparation for graduate-level study (demonstrated by possessing a bachelor's or master's degree from an accredited institution or its educational equivalent) is required. Students must provide official transcripts showing an earned bachelor's or master's degree and any master's level credit earned. Students holding a baccalaureate degree from a non-accredited institution may still be eligible for admission. See "Non-accredited Degrees" for more information. In addition to the general requirements listed above, individual degree programs may have specific admission requirements related to their fields.

3. Contextualized Admission Policy at CIU Korntal

CIU Korntal's admission regulations adapt the US admission criteria to the German context. They are intended to ensure that students are suitable for the chosen degree program based on their personality, previous knowledge, intellectual abilities, and motivation.

Academic/Formal Admission Criteria

- Intellectual ability: Proof of academically appropriate previous education for a Master's degree program, usually a Bachelor's degree from an accredited educational institution (no subject commitment) or an equivalent.
- Experience: generally, **at least one year of qualified professional experience**. The assessment of this experience is based primarily on the fields of activity at home and abroad that are included in the job description "missionary" of *Agentur für Arbeit*: (<https://berufenet.arbeitsagentur.de/berufenet/faces/index?path=null/kurzbeschreibung&dkz=9883>)

- Orientation regarding language skills: German = C1 or English = C1 (depending on the language in which courses are taken).

Personal Admission Criteria

We seek applicants who

- passionately and competently spread the “good news” of Jesus Christ,
- do not shy away from cultural boundaries,
- actively participate in the mission of God “into all the world”.

Applicants commit themselves to cultivate a lifestyle which applies Christian values and serves to underscore the credibility of the Gospel.

- Confession: Agreement with CIU’s Doctrinal Statement, written spiritual background
- Personality: Reference, agreement to “Unity in Diversity”, counseling interview
- Motivation for studying: Motivation letter, counseling interview

Admission with Advanced Standing

Master of Arts (CTH, ICL, ICS)

CIU requires at least 15 SE/US cr.hrs. (25 ECTS points) of biblical-theological studies for admission with advanced standing. The formal biblical-theological training includes at least the following subject areas

- Old Testament Survey
- New Testament Survey
- Hermeneutics
- Doctrine Survey

These replace a maximum of 18 US cr.hrs. (30 ECTS credits) of the core studies in the respective MA program.

Master of Divinity

CIU requires at least 30 SE/US cr.hrs. (50 ECTS points) of biblical-theological studies for admission with advanced standing. In this case, the study program is not shortened.

European Council for Theological Education (ECTE)

Diplomas at Bachelor's or Master's level from theological educational institutions accredited by the *European Council for Theological Education* are recognized. ECTE is based on the European Qualifications Framework (EQF) and is registered in the European Quality Assurance Register (EQAR). EQF is the register of trusted quality assurance agencies in the European Higher Education Area. ECTE is a full member of the *International Network for Quality Assurance Agencies in Higher Education* (INQAAHE), a member of the *European Association for Quality Assurance in Higher Education* (ENQA), a member of the *European Evangelical Alliance* (EEA) and a founding member of the *International Council for Theological Education* (ICETE).

ECTE also accredits non-university theological institutions worldwide, so-called Alternative Providers, which offer their courses at Bachelor's or Master's level. ECTE's sister organization, the *Association of Biblical Higher Education (ABHE)*, accepts the ECTE equivalence statements in the North American context and thus also provides orientation for CIU. The Master of Divinity and Doctor of Ministry programs at CIU Korntal are also accredited by ABHE.

Case-by-case Review

In cases of doubt, the Admissions Committee decides on a case-by-case basis at the monthly meeting.

Formal, relevant education with substantial academic educational elements at level 6 of the DQR, which provide information on whether a Master's degree course can be successfully completed, is considered equivalent to a Bachelor's degree. In these cases, decisions on admission can only be made by the Admissions Committee upon presentation of sound documents.

Student Status

Regular Students

Meet all the prerequisites and are accepted into their respective program without restrictions.

Non-Degree Special Students – NDSS

NDSS-students take courses for credit, fulfill all assignments and receive a grade. These students, however, are not (yet) working toward a degree. It is possible to request a transcript for completed course work and to transfer the credit points to another degree. A maximum of 4 courses (= 12 SE/US cr.hrs.) can be taken in this status.

Probationary Students (Provisonal Acceptance)

Probationary status occurs when it is not yet ascertained whether the respective program is the most appropriate option for the student, or when there are other reservations concerning the applicant. If the first four courses have been completed with a grade point average that is above the minimum for the respective course, a decision can be made to continue the program. The student will receive written notice of the decision.

Students in a certificate program without a Bachelor's degree are automatically placed on probation for the first four courses.

Auditors

Register for a course and attend all lectures but are not required to complete assignments or take tests (exception: pre-class course work doctoral studies). No grade will be given. The course may not be changed to credit at a later date. It is possible to only audit courses. In this case, the courses will be selected in close communication with the student's advisor. Any course is limited to no more than 25% auditors. Auditors have no claim to an evaluation or feedback of work handed in to the Professor.

4. Interruption of Studies

If studies are interrupted for two complete academic years, a shortened reapplication is necessary and admission to the then valid study regulations is normally granted.

Normally, the application documents are still available. An updated CV, a current digital passport photo and at least one new reference must be submitted.

The curriculum of the current academic year of re-acceptance is then valid. A processing fee of 60€ will be charged.

Students at Master's level without a Bachelor's degree (or equivalent) must – in order to retain their limited study places (opening clause) – take at least *one course* each academic year.

Courses already taken will be added to the new degree program or program regulations; petitions may be necessary to cover required courses with related courses already taken.

If the majority of the requirements under the old study regulations have been fulfilled, an application can be made to complete under these study regulations. This so-called “Completion Plan” is prepared by the Academic Advisor and must be submitted to the Dean's Office and the appropriate faculty at CIU for approval.