

# ACADEMIC ADVISING

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## 1. The Role of an Academic Advisor

Upon admission, each student is assigned one of our academic advisors as a personal contact, depending on the chosen degree program.

The academic advisors are available to clarify questions and administrative matters relating to the program, course selection or graduation and to provide advice throughout the time of studying. Although advisors assist students in planning their courses of study, it is the student's responsibility to ensure that all requirements for graduation have been met.

The personal life and work situation has a major influence, especially on part-time studies, and can sometimes lead to challenges. Together with the academic advisors, you can then look for solutions for your further studies.

We recommend that students also look for **mentors** who can support their studies on a personal level, depending on the individual life and work situation.

## 2. Counseling

Times of study often bring out personal, emotional, spiritual challenges, which would not surface in day-to-day life. This is a chance to face these areas of life! We are certainly willing to talk with individuals, but we cannot provide pastoral care for a longer period of time.

We are happy to arrange contacts with qualified counselors in the area. Many of them have intercultural experiences of their own or are mission-minded.

In the case of specific mental, health or family problems, the school management should be informed in order to ensure the best possible care.

## 3. Individual Study Overview

At the beginning of their studies, all students receive personal access data to the CIU's internal website **myCIU** as well as an information sheet with instructions on how to use it. Registration at <https://my.ciu.edu/>.

If you have any questions or problems, please contact: [hpatulla@awm-korntal.eu](mailto:hpatulla@awm-korntal.eu) – or [helpdesk@ciu.edu](mailto:helpdesk@ciu.edu)

Instructions for accessing the individual study overview can also be found in the Moodle Lounge.